CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Indian Iron and Steel Sector Skill Council - IISSSC

Karigari Bhawan, 5th Floor, Room No-509, Plot No-B/7, Action Area-III, New Town, Rajarhat, Kolkata-700160

Name and contact details of individual dealing with the submission

Name: Mr. Sushim Banerjee

Position in the organization: Chief Executive Officer

Address if different from above: Same as above

Tel. number(s): 033 23247559

E-mail address: ceo@iisssc.org, sushim_banerjee@yahoo.com

List of documents submitted in support of the Qualifications File

1. Qualification Pack:- ISC/Q0905

- 2. Documents related to QP Development (Refer to folder "Common Files")
 - (i) Labour Market Survey
 - (ii) About the sector
 - (iii) Occupational Map
 - (iv) List of Companies participating in QP Development Process
 - (v) Model Curriculum

SUMMARY

1	Qualification Title: Asst. Fitter – Levelling, Alignment & Balancing
2	Qualification Code, if any: ISC/Q0905
3	NCO code and occupation: NCO-2015/7233.0100
3	·
4	Mechanical Maintenance Nature and purpose of the qualification (Please specify whether qualification is short term or long term):
	ensuring alignment of moving parts (e.g. pumps, blower fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor gear box etc.) & balancing of equipment shafts (input and output).
5	Body/bodies which will award the qualification: Indian Iron and Steel Sector Skill Council - IISSSC
6	Body which will accredit providers to offer courses leading to the qualification: Indian Iron and Steel Sector Skill Council - IISSSC
7	Whether accreditation/affiliation norms are already in place or not, if applicable (if yes, attach a copy): Yes
8	Occupation(s) to which the qualification gives access:
	Mechanical Maintenance
9	Job description of the occupation:
	The job holder is ensuring alignment of moving parts (e.g. pumps, blower fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor gear box etc.) & balancing of equipment shafts (input and output).
10	Licensing requirements: N/A
11	Statutory and Regulatory requirement of the relevant sector (documentary evidence to be provided): N/A
12	Level of the qualification in the NSQF: Level 3
13	Anticipated volume of training/learning required to complete the qualification: 320 Hours
14	Indicative list of training tools required to deliver this qualification: Laptop, white board, marker, projector Sanitization kit, disinfectants, alcohol-based sanitizers, different types of face masks, shields etc. Different type of waste bins to collect and segregate waste for disposal PPTs for various types of drawings, Blue prints, driving motor, pulleys Hand tools and lifting machines, various measuring instruments, Hand tools and special tools for the Levelling and alignment, Motors Pumps, Compressors and Electrical Panels, general Spares for motors, pumps, generators

15	Entry requirements and/or recommendations and minimum age:						
	8th Class Pass with 1 year of relea	vant experience					
	10th Class Pass						
	OR Level 2 (Iron and Steel – Plant As	sistant) with 1 vear of	relevant				
	experience						
	And 18 years						
16	Progression from the qualificati academic progression):	ion (Please show Pr	ofessional and				
	Mechanical Maintenance Technici	ian					
17	Arrangements for the Recogniti	on of Prior learning	(RPL):				
	RPL will be based on the sa Assessment Criteria mentioned in Steel Sector Skill Council						
18	International comparability where known (research evidence to be provided):						
	No						
19	Date of planned review of the qu	ualification: 1st July 2	2026				
21	Formal structure of the qualification	ation					
	Mandatory components	1					
(i)	Title of component and identification code/NOSs/Learning outcomes	Estimated size (learning hours)	Level				
	ISC/N0008: Use basic health and safety practices at the work place ISC/N0009: Work effectively with others						
	3. ISC/N0926: Prepare for levelling, alignment and balancing work						
	4. ISC/N0927: Carryout the operation of levelling, balancing and alignment						
	5. ISC/N0928: Perform post- repairing activities						
	Sub Total (A)	480					

SECTION 1 ASSESSMENT

1 Body/Bodies which will carry out assessment:

Indian Iron and Steel Sector Skill Council.

Proposed Body/Bodies which will carry out assessment:

S.No	Name of the Assessment Agency
1	ACE Foundation
2	Brisk Mind Pvt. Ltd.
3	Demorgia Consulting Services
4	EduVantage Private Limited
5	GLOCAL THINKER'S PRIVATE LIMITED
6	IRIS Corporate Solutions Private Limited
7	MS Certification Services Pvt. Ltd.
8	Nitya Skill Development Organization Samiti
9	Palmary Project & Services Pvt. Ltd.
10	STAR PROJECTS SERVICES PVT. LTD.
11	Vedokt Skill & Consulting Pvt. Ltd.
12	Vistaskills Pvt Ltd
13	Vsquare Techsolutions Pvt. Ltd.

2 How will RPL assessment be managed and who will carry it out? The RPL assessment will be managed by selected assessment partner.

The RPL assessment will be managed by selected assessment partners from the applications received

Describe the overall assessment strategy and specific arrangements which have been put in place to ensure that assessment is always valid, reliable and fair and show that these are in line with the requirements of the NSQF.

The emphasis is on practical demonstration of skills and knowledge based on the performance criteria. The assessment papers are developed by Subject Matter Experts (SME) available with the Assessment Agency as per the performance and assessment criteria mentioned in the Qualification Pack. The assessment papers are also checked for the various outcome-based parameters such as quality, time taken, precision, tools & equipment requirement etc. The assessment results are backed by evidences collected by assessors.

1. The assessor needs to collect a copy of the attendance for the training done under the scheme. The attendance sheets are signed and stamped by the In-charge / Head of the Training Centre.

- 2. The assessor needs to verify the authenticity of the candidates by checking the photo ID card issued by the institute as well as any one Photo ID card issued by the Central/Government. The same needs to be mentioned in the attendance sheet. In case of suspicion, the assessor should authenticate, and cross verify trainee's credentials in the enrolment form.
- 3. The assessor needs to punch the trainee's roll number on all the test pieces.
- 4. The assessor can take a photograph of all the students along with the assessor standing in the middle and with the centre name/banner at the back as evidence.
- 5. The assessor also needs to carry a photo ID card.

The assessment agencies are instructed to hire assessors with integrity, reliability and fairness. Each assessor shall sign a document with its assessment agency by which they commit themselves to comply with the rules of confidentiality and conflict of interest, independence from commercial and other interests that would compromise impartiality of the assessments.

Please attach most relevant and recent documents giving further information about assessment and/or RPL.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

ASSESSMENT EVIDENCE

Complete a grid for each component as listed in "Formal structure of the qualification" in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – i.e. Learning Outcomes to be assessed, assessment criteria and the means of assessment.

24. Assessment evidences

Title of Component: Asst. Fitter – Levelling, Alignment & Balancing

CRITERIA FOR ASSESSMENT OF TRAINEES

<u>Job Role</u> Asst. Fitter – Levelling, Alignment & Balancing <u>Qualification Pack</u> ISC/Q0905

Sector Skill Council Indian Iron and Steel Sector Skill Council

Guidelines for Assessment

- Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
- 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.
- 3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training centre (as per assessment criteria below).
- 4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/ training centre based on these criteria.
- 5. In case of successfully passing only certain number of NOSs, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.
- 6. In case of unsuccessful completion, the trainee may seek reassessment on the Qualification Pack.

ISC/N0009 : Work effectively with others							
Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks			
Communicate effectively with colleagues and others	13	20	-	9			
PC1. coordinate with colleagues to share work, as per the workload in order to achieve team goals	3	5	-	2			
PC2. maintain clear communication with colleagues and others, wherever needed, through all means i.e. face-to-face, telephonic or written	5	7	-	3			

{	adjust communication styles to reflect gender and persons with disability (PwD) sensitivity	3	4	-	2
PC4.	respect all colleagues and co-workers	1	2	-	1
	resolve conflicts by communicating with colleagues and other departments	1	2	-	1
Interac	ct with supervisor	8	14	-	6
	identify work requirements by receiving instructions from reporting supervisor	2	3	-	1
	escalate problems to supervisors that cannot be handled	2	3	-	2
PC8. ı	report the completed work	2	3	-	1
ä	interact with the reporting supervisor about any possible hazards and safety concerns	2	5	-	2
Follow	appropriate behaviour at work place	9	16	-	5
	extend help to people with Disability (PwD) at workplace, if required	2	4	-	2
PC11.	empathize with people with disability	2	4	-	1
PC12. a	adopt a gender neutral behavior	2	4	-	1
	adopt responsible and disciplined behaviours at the workplace	3	4	-	1
NOS To	otal	30	50	-	20

ISC/N0008 : Use basic health and safety practices at the work place

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Maintain safe and secure working environment	10	14	-	6
PC1. identify hazardous activities and the possible causes of risks or accidents in the workplace	2	2	-	1
PC2. follow safe working practices while dealing with hazards to ensure safety of self and others	2	3	-	1
PC3. use appropriate protective clothing/ equipment for specific tasks and work	1	2	-	1

PC4. follow appropriate safety working in and around treplaces and confined areas	enches, elevated	2	1	-	-
PC5. lift heavy objects safely u procedures	sing correct	1	2	-	1
PC6. carry out routine check o		1	2	-	1
PC7. report any identified brea safety and security policie to the designated person		1	2	-	1
Emergencies, rescue and first o	aid procedures	6	9	-	5
PC8. use appropriate type of fi	re extinguisher	1	1	-	1
PC9. apply appropriate rescue fire hazard	techniques during	1	2	-	1
PC10. provide appropriate first victims wherever require bleeding, burns, choking,	d eg.in case of	2	2	-	1
PC11. follow emergency proced alarm, safe evacuation et	_	1	2	-	1
PC12. attend safety training and respond promptly during		1	2	-	1
Health and hygiene		2	6	-	2
PC13. follow regular cleaning ar practices at work place us techniques and materials	sing appropriate	1	2	-	1
PC14. follow hand hygiene pracusing appropriate technic	•	1	2	-	1
PC15. report regarding the cont or people in close contact	_	-	1	-	-
PC16. avoid contact with ill peo in a similar situation	ple and self-isolate	-	1	-	-
Housekeeping and waste man	agement	7	12	-	5
PC17. follow the fundamentals housekeeping	of 5S for	2	3	-	2

PC18. ensure good housekeeping in order to prevent hazards and accidents	1	2	-	-
PC19. store the material, tools and equipment in the correct location and in good condition	1	2	-	-
PC20. segregate waste into different categories	1	2	-	1
PC21. identify recyclable, non-recyclable and hazardous waste	1	1	-	1
PC22. dispose non-recyclable, recyclable and reusable waste appropriately at identified location	1	2	-	1
Material and energy conservation	5	9	-	2
PC23. identify ways to optimize usage of material in various tasks/activities/processes	1	2	-	-
PC24. check for spills/leakages in various tasks/activities/processes	1	2	-	1
PC25. plug spills/leakages and escalate to appropriate authority if unable to rectify	1	2	-	1
PC26. check if the equipment/machine is functioning normally before commencing work and rectify wherever required	1	2	-	-
PC27. ensure electrical equipment and appliances are properly connected and turned off when not in use	1	1	-	-
NOS Total	30	50	-	20

ISC/N0926: Prepare for levelling, alignment and balancing work

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Identify work requirements	16	25	-	11
PC1. identify the work to be done by interpreting the checklist, engineering drawings, work order and SOPs etc.	1	3		1
PC2. interpret information from sections, views and scale of measurement used in drawing of the equipment	3	5		3

	orrect limits, tolerance and fits of nachine by interpreting the properly	3	5		2
	ne tools, measuring instruments, nt and spares required for the job	5	5		3
instrumer	d arrange the right tools, measuring nts, equipment and spares as per nd job requirements	3	5		2
	stores / supervisor in case of non- y of tools, tackles and spares	1	2		
Prepare for leve	elling, alignment and balancing	14	25	-	9
	opriate Personal Protective nt (PPE) for safe working in	1	2		1
	ence of activities need to perform ple the machine	2	4		2
equipmer	tools, measuring instruments and nt for any defects and that they are required quality standards	4	7		2
	the tools and measuring nts before use	3	5		1
	ools, tackles, spares, lifting nt etc. as per SOP/WI	3	5		2
•	maged / defective components of nt and tools as per the escalation	1	2		1
NOS Total		30	50	-	20

ISC/N0927: Carryout the operation of levelling, balancing and alignment

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Conduct routine maintenance of rotating equipment	25	40	-	16
PC1. follow the checklist and ensure all assembly check points of equipment are inspected for defects and all the observations are noted properly	3	3		2
PC2. dismantle the equipment as per the SOP/WI	2	3		1
PC3. check the equipment for any levelling, alignment and balancing problems and rectify them as per SOP/WI	2	5		2

PC4.	carry out levelling of the equipment through dial gauge, spirit level, water level etc. as per SOP/WI	3	5		2
PC5.	carry out the alignment of equipment manually (by dial gauge) or by machine (laser driven shaft alignment) as per SOP/WI	3	5		2
PC6.	check static balancing by identification of heavy point (rest at the bottom) upon slow rotation of the equipment with low friction bearings	3	5		2
PC7.	carry out static and dynamic balancing process by using balancing machine as per SOP/WI	3	5		2
PC8.	assemble back the equipment as per the SOP/WI	2	3		1
PC9.	set and adjust the linkages, tensions and clearances of assembled components to specified specifications by using fixed gauges and hand tools	3	4		1
PC10	o. fasten the mechanical components/ subassemblies together by using specified screws, bolts, and collars	1	2		1
	itor and record vibration and temperature in equipment	5	10		4
PC11	use appropriate vibration and temperature measuring instruments to monitor the vibration and temperature in the equipment	2	4		2
PC12	 read the gauges and record the observations at prescribed time intervals 	1	2		1
PC13	s. analyse the readings to identify any deviations and correct them if not within the desired levels	1	2		1
PC14	l. report any deviations to supervisor so as to take necessary actions to rectify them	1	2		
NOS	Total	30	50	-	20

ISC/N0928: Perform post-repairing activities

Assessment Criteria for Outcomes	Theory Marks	Practical Marks	Project Marks	Viva Marks
Conduct tests to ensure fitness of equipment	17	28	-	11
PC1. check vibrations in the equipment to ensure they are within desired limits	5	8		3
PC2. conduct trials of the equipment to ensure that specified parameters are attained with	5	8		3

	no abnormalities				
PC3.	record the trial results as per the organisation guidelines	3	6		2
PC4.	ensure that all maintenance points are adequately considered and report the superiors about maintenance activity done on the bearing	4	6		3
Perfo	rm post-testing activities	13	22		9
PC5.	clean and store all the tools, machine and equipment after completion of work	4	7		3
PC6.	check the machine operations for any malfunctions/defects in the component and inform the supervisor/maintenance team for correction	4	6		3
PC7.	dispose scrap or waste material into the disposal area in accordance with the company's policies and environmental regulations	3	5		2
PC8.	report to the supervisor about any problems faced or anticipated during the complete process	2	4		1
NOS	Total	30	50	-	20

Outcomes to be assessed/NOSs to be assessed	Assessment criteria for the outcome
Provided in the above section	

Means of assessment 1

- 1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for Theory and Skills Practical for each PC.
- 2. The assessment for the theory part will be based on knowledge bank of questions created by the SSC.

- 3. Individual assessment agencies will create unique question papers for theory part for each candidate at each examination/training centre (as per assessment criteria below.)
- 4. Individual assessment agencies will create unique evaluations for skill practical for every student at each examination/training centre based on these criteria.

Means of assessment 2

Add boxes as required.

Pass/Fail

- 1. To pass the Qualification Pack, every trainee should score a minimum of 70% in every NOS.
- In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.

SECTION 2 EVIDENCE OF LEVEL

Title/Name of qualification/component: Asst. Fitter – Levelling, Alignment & Balancing Level: 3				
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level	
Process	ensuring alignment of moving parts (e.g. pumps, blower fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor gear box etc.) & balancing of equipment shafts (input and output).	Person may carry out a job which may require limited range of activities routine and predictable. This level 3	3	
Professional knowledge	Knowledge related to moving parts (e.g. pumps, blower fans, etc.), checking the vibration of moving parts (blower fan, pumps, motor gear box etc.) & balancing of equipment shafts (input and output).	Basic facts, process and principle applied in trade of employment and hence is level 3.	3	
Professional skill	Attaching utmost importance to safety for conveyor belt and self, inspection methods of conveyor, usage of equipments for maintenance	demonstrate practical skill, routine and repetitive in narrow range of application and Hence this is level 3	3	
Core skill	Reading and writing; addition, subtraction; hygiene and environment.	skill of basic arithmetic and algebraic principles, personal banking, basic understanding of social and natural environment. Hence this is level 3	3	
Responsibility	Responsible for completing the assigned task, working under guidance of supervisor	Under close supervision. Some responsibility for own work within defined limit and hence level 3	3	

SECTION 3 EVIDENCE OF NEED

Basis	In case of SSC	In case of other Awarding Bodies (Institutes under Central Ministries states department
Need of the qualification The Indian and Steel Sector is second largest steel producing nation in the world after China poised to grow from 110MT to 300 MT by 2030. It will undergo a substantial transformation. The sector employs a total of 2 million direct and indirect workers, as of 2018.	The SSC would undertake market study and would enclosed demand forecast for the proposed job role both on short-term and long-term basis to substantiate the requirement of the Qualification proposed. The SSC can produce the data from primary or authorized secondary sources as well.	The Submitting Boo would produce any reputable and reliable research reports, so as labour market information reports; occupational mapp similar research cat out by Ministry/State/Any of authentic source forecasting the dem for the proposed qualification
Industry Relevance We are in the process of taking industry validation.	The SSC would undertake validation of the job roles with actual end-user industry where such employment is going to be generated and absorbed instead of generic validation of industry. The SSC would submit the	The Submitting Boo would submit the list industry participation while preparation of curriculum/ course content of the qualifications. These could include minute the meeting/ report these consultations

	endorsements from users/intended users of the qualification clearly supporting or otherwise the need for trained people against specific job role.(The industry validation format to be used)	
Usage of the qualification: This Qualification Pack will be used across iron and steel industry which is organised as well as unorganised	The SSC would submit details of the employment generated (wherever applicable) and realised by virtue of training in the Qualifications of the sector earlier submitted for NSQF alignment. In case of unorganized sector, case studies or evidences may be given	The submitting body would submit the details of trained and placed data in the proposed qualification (if an existing qualification is being proposed for NSQF alignment) Information about the success of the qualification should be given (e.g. uptake figures, examples of use in recruitment and placement rates (if known) should be given. However, many of the bodies that do not have placement tracking mechanism established in place would provide necessary endorsements by the state/ ministry stating that a tracking mechanism would be institutionalized and placement records shall be provided annually or later, depending on length of qualification.
Estimated uptake The Iron and Steel sector will require a series of non-	The SSC would submit the estimated uptake of the qualification and What steps were carried	The Submitting Body should submit the estimated uptake by reflecting the number of

	routine tasks like social intelligence, complex critical thinking, and creative problem solving to remain relevant in the steel industry. out to test the likely uptake of the qualification? The basis of this estimate should include data about the number of jobs or places in courses of learning which will be available to people who are awarded the qualification.
2	Recommendation from the concerned Line Ministry of the Government/Regulatory Body. To be supported by documentary evidences N/A
3	What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF? Give justification for presenting a duplicate qualification NSDC list of Approved and Under-Development QPs was checked prior to commencement the work.
4	What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated? Specify the review process here • Agencies have been appointed by the SSC to interact with training providers to gather feedback in implementation • Monitoring of results of assessments • Employer feedback will be sought post-placement • A formal review is scheduled by 2026

Please attach most relevant and recent documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

SECTION 4 EVIDENCE OF PROGRESSION

- What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?
 - 1. Endorsed and accepted by the Industry players
 - 2. Formal recognition from the Industry players
 - 3. Horizontal and vertical mobility options are available